



**Saanich Neighbourhood Place  
Minutes 2022 AGM  
September 20, 2022**

**Present:** Dotan Amit, Erin Holler, Marian DeMonye, Donna-Lynn Thorpe, Corinne Bains, Moira Barwell-Clarke

**Regrets:** Denton Grosse, Darla Turner, Allison Savigny

**Chair of meeting:** Erin Holler

**Minutes recorded by:** Dotan Amit

**Meeting called to order at:** 6:44 pm

**Acknowledgment of Indigenous lands** – Saanich Neighbourhood Place Board Chair, Erin provided a territorial acknowledgement especially recognizing the significance of Sept. 30<sup>th</sup>, National Day for Truth and Reconciliation.

**Welcome** – Erin Holler welcomed all returning SNP members and explained how the Annual General Meeting would proceed.

**Highlights of Message from Erin Holler, Chair of Annual General Meeting:**

- It's been another busy and rewarding year at SNP
- COVID continues to be an ongoing challenge, particularly with staffing
- Erin expresses her appreciation to Management for working to ensure SNP is staffed, and to the staff themselves for the work they do
- We are proud that SNP had been nominated in four categories of the Victoria Votes Campaign. It is amazing to know that so many community members think so highly of the organization – it's a testament to the good work of staff and volunteers

**Approval of Minutes from 2020/2021 AGM** – Erin Holler

Donna-Lynn moved to accept minutes from 2020/2021 AGM, seconded by Dotan – all in favour; motion passed

**Presentation and approval of Financial Statements** – Dotan Amit

- Overall there were successes and challenges financially

- The delayed start of the Child and Family Centre (CFC), and challenges finding staff for the CFC, meant that SNP underperformed on its revenues
- Despite this, SNP had a surplus of almost \$48,000
- SNP has a stated deficit of \$25,014
  - This is due to underperformance on revenues, but also significantly due to an accounting treatment related to the completion of the CFC
  - As discussed above, there are no concerns about SNP not bringing in enough revenue to cover its expenses
- Statement of cash flows: total cash increased from \$315,801 at April 1, 2021, to \$493,744 at March 31, 2022

**Motion # 1:**

Dotan moved to approve the 2021/22 Year End Financials as prepared by Grant Thornton. Erin H seconded. All in favour, motion carried.

**Motion #2:**

Dotan moved to appoint Grant Thornton as the SNP auditors for the 2022/2023 fiscal year. Marian seconded. All in favour; motion carried.

**Motion #3:**

Erin moved that SNP's membership fee for the upcoming year be set at \$0. Donna-Lynn seconded. All in favour; motion carried.

**Presentation of the Annual Report – Corinne Bains, SNP Executive Director**

Highlights:

- We have accomplished quite a lot this year in spite of all the ups and downs
- We finally finished the building
- SNP was still impacted by the COVID public health orders but were able to sustain and even expand programs
- Preschool and child care were able to operate with only 1 closure in each
- The website was renewed
- Child care started in mid-August
- In-person programming started again in August
- SNP received some generous grants and donations
- The Island Health Nurturing Connections program was secured as a tenant, and moved in in February
- We are thankful to be working at pretty much normal now
- Corinne summarized data about the number of people and families using SNP's services

**Election of the Board of Directors for Saanich Neighbourhood Place for 2020 -2021**

"Agencies such as Saanich Neighbourhood Place are governed by a board of directors. This board of directors represents a diverse group of people who are willing to give of their time and energy in a volunteer capacity so that the Executive Director and all the staff at SNP can focus on providing the amazing services that they do. The process to becoming a board member includes contact with either the Chair of the Board or with Corinne Bains, Executive Director. There is a process by which board members are vetted and anyone who is interested can contact the above noted people. One of the duties of the members of SNP, that is all of you sitting here tonight, is to elect a board. SNP bylaws

provide that the board establish the election procedures. To ensure that the board has a balance of skills, knowledge and experience that supports the increasing size and complexity of Saanich Neighbourhood Place, the directors are proposing a slate of members to constitute the board for election. I will be presenting a slate of directors to be considered for election at this time. They are as follows:

- Dotan Amit
- Erin Holler
- Marian DeMonye
- Donna-Lynn Thorpe
- Joanne Gordon
- Denton Grosse
- Allison Savigny

Marian moved that the slate of board members be accepted as presented, Erin seconded – motion carried.

**Request for general questions or concerns** – none presented.

**Adjournment:**

Dotan moved that the 2022 Annual General Meeting be adjourned. Donna Lynn seconded. All in favour, motion carried.

Meeting adjourned at 7:22 pm .